DEPARTMENT OF WOMEN

The purpose of the Department of Women is to lead, coordinate and oversee the transformation agenda on women’s socio-economic empowerment, rights and equality through mainstreaming, monitoring and evaluation.

APPLICATIONS: The Director-General, Department of Women, Private Bag X931, Pretoria, 0001 or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.

FOR ATTENTION: Ms Nobesuthu Liwane (telephone 012 359 0218)

CLOSING DATE: 15 December 2015

NOTES: Applications must be submitted on form Z83, obtainable from any public service department or on the internet at www.gov.za/documents and must be accompanied by a comprehensive CV as well as certified copies of all qualification(s) and ID-document. Non-RSA citizens/permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the post(s). All short-listed candidates for senior management posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Designated employees shall be required to disclose their financial interests. Senior managers shall be required to enter into a performance agreement within three (3) months of assuming their duties in the Department.

Note: if the applicant fails to sign the Z-83 form that will constitute an automatic disqualification; the
Department of Women is an equal opportunity employer; in the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act No. 55 of 1998) will be taken into consideration; women and persons with disabilities are encouraged to apply.

Appointment(s) will only be made on the first notch of the advertised salary level.

**POST** : Chief Director: Economic Empowerment and Participation (reference DoW/12/2015)

**SALARY** : Inclusive remuneration package of R 1,042,500 per annum (salary level 14) negotiable.

**CENTRE** : Pretoria

**REQUIREMENTS** : An appropriate degree in Economics or Social Development Sciences or Industrial Sociology or relevant NQF 7 qualification. 10 years operational experience of which 5 years were in senior management; proven experience in development/ political economics, gender activism, government policies and programmes; gender research and knowledge management; gender mainstreaming. Knowledge of NDP and MTSF; government prescripts; intergovernmental functioning and gender-critical stakeholders; business and financial environment and related stakeholders; government and private sector economies of scale. Advanced verbal communication and report writing skills; change management; programme and project management; ability to work with experts across government and the private sector to add value to the Department’s work; ability to effectively work under tight deadlines and stressful situations. Analytical thinking; strong commitment to service orientation; assertiveness; highly motivated; people orientated and able to function within a group; solution orientated – ability to design ideas without direction. The successful applicant will be subject to personal security vetting at a top secret level.

**DUTIES** : To ensure policies and programmes that mainstream the economic empowerment and participation of women; oversee the implementation of policies and programmes for women’s empowerment, participation and delivery in the mainstream economy; ensure economic opportunities
are accessible to women to promote gender equality; oversee the development of intervention plans for women’s access and participation in formal economic systems; ensure interventions that promote women’s access to funding opportunities, industrialisation and beneficiation. Ensure effective, economic and efficient management of the Sub Programme. Serve as member of the Senior Management Team.

**POST** : Assistant Director: Economic Empowerment and Participation (reference DoW/17/2015)

**SALARY** : Inclusive remuneration package of R 289,761 per annum (salary level 9).

**CENTRE** : Pretoria

**REQUIREMENTS** : A National Diploma or Degree in Social or Economic or Development Sciences or appropriate NQF 6 qualification in a related field. Minimum of three (3) years practical experience in the field of development/political economics; gender activism; gender research and knowledge management; gender mainstreaming; Knowledge of government priorities, prescripts and policies; intergovernmental functioning and gender-critical stakeholders; business and financial environment and related stakeholders; government and private sector economies of scale. Advanced verbal communication and report writing skills: demonstrative negotiation, networking and interpersonal relations skills. Creative and innovative thinking: ability to coordinate and organise: computer proficient. Research and problem solving skills. The successful applicant will be subject to personal security vetting at a secret level.

**DUTIES** : To support the promotion of policies and programmes that mainstream the economic empowerment and participation of women; participate in activities towards the implementation of policies and programmes for women’s empowerment, participation and delivery in the mainstream economy; engage in economic opportunities that are accessible to women to promote gender equality; engage in the development of intervention plans for women’s access and participation in formal economic systems; engage in interventions that promote women’s access to funding opportunities industrialisation and beneficiation.
POST: Assistant Director: Gender Sector Information and Knowledge Management (reference DoW/18/2015)

SALARY: Inclusive remuneration package of R 289,761 per annum (salary level 9).

CENTRE: Pretoria

REQUIREMENTS: A National Diploma or Degree in Information Management or appropriate NQF 6 qualification in a related field. Minimum of three (3) years practical experience in the field of gender activism; gender research and knowledge management; gender mainstreaming. Knowledge of government priorities, prescripts and policies; knowledge management and information systems and processes. Advanced verbal communication and report writing skills: demonstrative negotiation, networking and interpersonal relations skills. Creative and innovative thinking: ability to coordinate and organise: computer proficient. Research and problem solving skills. The successful applicant will be subject to personal security vetting at a secret level.

DUTIES: To support the effective management of information and knowledge management related to the social transformation and economic empowerment of women; support the consolidation of information related to the social transformation and economic empowerment of women; support the coordination of knowledge and information resources; support the provision of evidence-based information on issues related to women’s socio-economic empowerment and gender equality; support the dissemination of knowledge to advance the departmental mandate.

ENQUIRIES: Mr Mbazima Shiviti (telephone 012 359 0262)